



South Bend Community School Corporation  
McKinley Primary Center  
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“Teaching and Learning Like Champions Everyday”

Our school is participating in an important district initiative. It is called Positive Behavioral Interventions and Supports (PBIS). Over the past few weeks several parents have voiced concerns about the Lunch (Level 0/Level 1) procedures. In an effort to bring positive light to the procedures that have been put in place, below you will find an explanation of the PBIS Plan. I hope that the explanation will bring you, the parent, peace of mind that we all want the same thing... SUCCESSFUL children.

What is PBIS—Positive Behavior Interventions and Support? PBIS is a process for creating safer and more effective schools. It is a systems approach to enhancing the capacity of schools to educate all children by developing research--based, school--wide, and classroom behavior support systems.

The process focuses on improving a school’s ability to teach and support positive behavior for all students. Rather than a prescribed program, PBIS provides systems for schools to design, implement, and evaluate effective school--wide, classroom, non--classroom, and student specific plans. PBIS includes school--wide procedures and processes intended for all students and all staff in all settings. PBIS is not a program or a curriculum. It is a team--based process for systemic problem solving, planning, and evaluation. It is an approach to creating a safe and productive learning environment where teachers can teach and all students can learn.

What is PBIS at our school? We have adopted a unified set of classroom rules and expectations for our students as part of the PBIS plan. You will see these rules posted throughout the school and your child has practiced these procedures since the first days of school. In addition, several pieces of signage have been added to the hallways such as Level Voice Signs and Emoji Faces demonstrating the Leveled Voices needed in each area (attached below). Furthermore, the expectations have been laid out in a video demonstrating the expectations in areas of the school.

If staff sees that the students are exhibiting these expectations, they can be rewarded a CHAMP CHIP.

What is the PBIS Reward System? In efforts to reward the students and the classrooms as a whole for their positive behaviors around the school, students can earn CHAMPS CHIPS.

CHAMPS CHIPS are rewarded for expected and exceptional behavior, in and around the school, examples being: walking down the hallways quietly, using mannerly behavior in Morning Meetings (in the Gym before school) and/or exhibiting exceptional behavior in Specials (Gym, Music, Computer Lab and Art), to name a few.

Each quarter (approximately 9 weeks), our students have the opportunity to gain rewards such as Gum Day, Tech Day, Dance Party or Halloween Redo Day, based on the number of CHAMPS CHIPS they have acquired during a length of time. (see below) Along with the PBIS Plan, many teachers have also incorporated ClassDoJo, Clip System, Pom--Pom rewards and Mini-Economy, to boost positive behavior within the classroom. For more information, please speak with your child's teacher.

CHAMPS CHIPS: Based on the acronym C.H.A.M.P.S. which stands for:

C
H
A
M
P
S  
*Cooperative/ Collaborative    Hardworking    Accountable    Mannerly    Proud    Successful/ Safe*

What are the PBIS Consequences?

Before any student is given a consequence the objective is to discuss the behavior, redirect to improve the behavior and return the child to classroom. Although this is the ultimate goal, sometimes students may receive an ODR (Office Discipline Referral), which has 4 levels of redirection or interventions that are attempted before the child is sent to the office for further consequences. (See below). This ODR is used in all areas of the building to document discipline.




Please take this opportunity to talk to your child about the expectations at school and the importance of continuing to demonstrate CHAMPS behaviors. With your continued support and involvement, McKinley Primary Center will remain a school where students can excel.

## PBIS REWARD SYSTEM

CHAMP CHIPS REWARDS PER QUARTER:

	10 Chips	15 Chips	20 Chips	25 Chips
1 <sup>st</sup> Quarter	Gum Day	Capes & Crowns/ Superhero Day	Dance Party	Free Tech Day
2 <sup>nd</sup> Quarter		Halloween Repeat		
3 <sup>rd</sup> Quarter		Movie		
4 <sup>th</sup> Quarter		Pajama Day		

LEVEL VOICES:

2		Inside voice Enjoy conversations Listen for instructions
1		Whisper Talk to your neighbor Listen for directions
0		Quiet No talking Shhh!

# PBIS PROCEDURES

## ARRIVAL/DISMISSAL

<b><i>Cooperative</i></b>	<b><i>Hard-Working</i></b>	<b><i>Accountable</i></b>	<b><i>Mannerly</i></b>	<b><i>Proud</i></b>	<b><i>Safe</i></b>
Walk with line or others	Do your personal best	Follow directions	Say "please, thank you, and excuse me, etc..."	Hold your head up high	Make good choices

Students will enter the building and walk the designated route to breakfast or the gym. Students will walk in line to the bus at dismissal. Students will leave the classroom after the last bell. Students will safely walk down the hall when coming into and exiting the building following directions of all adults.

*\* Late Dismissal Students:*

*Bus – wait in the café until bus arrives and an adult dismisses.*

*Pick up – Students will proceed to the café and sign in.*

*When pick up arrives, the adult will come in and sign out student from the café.*

## HALLWAY

<b><i>Cooperative</i></b>	<b><i>Hard-Working</i></b>	<b><i>Accountable</i></b>	<b><i>Mannerly</i></b>	<b><i>Proud</i></b>	<b><i>Safe</i></b>
Stay in your space	Do your personal best	Follow directions	Line Basics	Hold your head up high	Make good choices

Students will safely walk in the hallway with or without adults using Line Basics. Use Line Basics in the hallway:

1. Square up--in front, and behind.
2. Face forward.
3. Hands to side or as instructed by your teacher.
4. Use a Voice level 0.
5. Use the right side of the hallway.

## CAFETERIA

<b><i>Cooperative</i></b>	<b><i>Hard-Working</i></b>	<b><i>Accountable</i></b>	<b><i>Mannerly</i></b>	<b><i>Proud</i></b>	<b><i>Safe</i></b>
Line up, wait your turn, pay attention, walk-don't run.	Follow directions of Adult staff and volunteers	Keep your area clean and remain in your seat	Always say "please, thank you, and excuse me, etc..."	Eat, use your Level 1 voice, and enjoy your meal.	Make good choices, enjoy your meal and be safe.

Students will; learn how to line up for breakfast and lunch; learn, practice, and input their lunch number; demonstrate the ability TO use their manners by asking for permission and by raising their hands while being respectful. All students will be encouraged to use their Level I voices.

*\*\*As of 11/1/2016 Students are asked to enter the cafeteria with Level 0 Voices to receive directions until all students in the grade level receive their lunches then Level 1 Voice. Resume Level 1 Voices the last 5 minutes of lunch to receive directions for dismissal.*

## RESTROOM

<b><i>Cooperative</i></b>	<b><i>Hard-Working</i></b>	<b><i>Accountable</i></b>	<b><i>Mannerly</i></b>	<b><i>Proud</i></b>	<b><i>Safe</i></b>
Take turns, observe personal space, keep hands and feet to yourself	Keep restroom clean	Use supplies sparingly, FLUSH, and wash your hands	Say "please and thank you"	Take care of business	Make good choices

Teachers will model walking to restroom, and where students stand; model taking turns and observing personal space; model how to keep the restroom clean; model proper paper towel use, flushing and washing hands; explain that the restroom is for taking care of your business; and model the proper way of walking back to class.

## LIBRARY

<b><i>Cooperative</i></b>	<b><i>Hard-Working</i></b>	<b><i>Accountable</i></b>	<b><i>Mannerly</i></b>	<b><i>Proud</i></b>	<b><i>Successful</i></b>
Follow directions and use quiet voices	Always listen to adults and ask permission	Return all books to the book basket on time. Use bookmarkers and handle books with care.	Say "please, thank you, and excuse me, etc..."	Find your book and enjoy.	Read 15 pages each night and make good choices.

Have students demonstrate the correct way to enter the library, return or check-out books, and use quiet Level 1 voices.

### COMPUTER LAB

<i>Cooperative</i>	<i>Hard-Working</i>	<i>Accountable</i>	<i>Mannerly</i>	<i>Proud</i>	<i>Successful</i>
Take turns, follow directions quickly, use quiet voices	Do your personal best	Follow the rules of the computer lab – leave keyboard, mouse, and headphones in working order	Say “please, thank you, and excuse me, etc...”	Make good choices	Have fun and learn

Teacher takes class in to tour the computer lab. Go over rules with examples, and address non--examples as they come up, with corrections and re--teaching as needed.

Allow pairs or small groups of students to demonstrate the procedures in the computer lab until all students have had a chance to practice.

Procedures: Walk to assigned computer, check that all materials are present (mouse, headphones), raise your hand if you need materials or if the computer is not working and wait for your teacher to respond, begin working on assigned tasks, log out/close current screens when directed, return mouse and headphones to the desk next to the keyboard, line up as directed.

### PLAYGROUND

<i>Cooperative</i>	<i>Hard-Working</i>	<i>Accountable</i>	<i>Mannerly</i>	<i>Proud</i>	<i>Safe</i>
Commit to playing safe in the designated fenced in area	Be mindful of others and report dangers or incidents	Pick up and return equipment to basket	Line up when the whistle blows	Enter building quietly and keep area clean	Take turns, share equipment, include others, and make good choices

Students will enter the playground and play in the designated areas inside the fence.. Teachers will give directions for the students to line up, return equipment to the basket and to enter the building quietly.

### POOL

<i>Cooperative</i>	<i>Hard-Working</i>	<i>Accountable</i>	<i>Mannerly</i>	<i>Proud</i>	<i>Safe</i>
Take turns	Do your personal best	Follow directions	Say “please and thank you”	Be organized	Make good choices

Students will safely enter the pool area and follow directions of all adults.

Students will walk into the locker room and change into their suits. Students are to rinse off in the shower.

Students will sit on the bench in the pool area until everyone is ready. Students will walk into the pool and wait on the wall for instructions. Students will walk out of the pool, get a towel and dry off. Students will walk into the locker room, get dressed and wait for the rest of the class to finish. They will then walk quietly back to class.

### ASSEMBLIES

<i>Cooperative</i>	<i>Hard-Working</i>	<i>Accountable</i>	<i>Mannerly</i>	<i>Proud</i>	<i>Safe</i>
Walk with class in single file line	Sit quietly in designated area	Listen to teachers and follow directions	Keep your body to yourself	Pay attention to speakers and appreciate the accomplishments of others	Make good choices

Students will enter the gym and walk the designated areas to sit. Teachers will give directions for the students to remain quiet using a Level 0 voice and pay attention to the speaker or performer. Student will then exit to class.